



Conference Funding Request

Submission Date:	_____	# of Days:	_____
Organization (if applicable):	_____	# of Nights:	_____
Contact Name:	_____	Names of Students Attending:	
Email:	_____		_____
Phone Number:	_____		_____
Conference Name:	_____		_____
Destination:	_____		_____
Departure Date/Time:	_____		_____
Return Date/Time:	_____		_____
Number of Attendees:	_____		_____
Additional Information:	<p>You must include a typed statement about why you are attending this conference. Only the first author on an oral presentation or poster will be funded by TouroCOM.</p> <p>You must include the following: Copy of Conference Invitation Proof of First Authorship (OR) Proof of Officer with SO</p>		<p>Type of Conference (check all that apply)</p> <p>SGA Executive Board</p> <p>Oral Presentation</p> <p>Poster Presentation</p> <p>SO Officer Required</p> <p>SO Non-Required</p> <p>No Presentation (non-SO)</p> <p>Other: _____</p> <p>_____</p>
Questions and Submission:	<p>Harlem: Ms. Carolyn Burrowes carolyn.burrowes@touro.edu Middletown: Ms. Cindy Dickman Cindy.dickman@touro.edu Montana: Ms. Sydney Ward studentservices.montana@touro.edu</p>		

Instructions:

Please read over the conference funding policy listed on the TouroCOM website and make sure that your conference will be covered under the general guidelines.

This form must be submitted at least **thirty (30) days** before the date of the conference (the earlier the better) so that there is enough time to get approved for funding.