New Innovations

Website

- All credentialed faculty can access New Innovations at [www.new-innov.com](http://www.new-innov.com)

How to Log In

Accessing Student Documents & Contact Information

- All necessary student health forms and contact information for students that are designated to the clinical site can be found by following the below instructions:
  
  o On the New Innovations Home Page click on the Personnel link found on the top tool bar.

  ![Personnel Link](image1)

  o Click on Personnel Records.

  ![Personnel Records](image2)
Enter the students name in the search box: Last name, First name. Ex: Smith, John.

The students profile will appear with all Demographic information on the first tab immediately shown that includes contact information.

By clicking on the scheduling tab the students schedule for the current academic year can be seen.

By clicking on the Files & Notes tab student health forms and certifications can be found in PDF form available for viewing by the clinical site.

Completing a Student Evaluation

- A student evaluation must be completed at the end of each clerkship via New Innovations.
- Comments provided by the preceptor on the student evaluation will be added to the Medical Student Performance Evaluation that is included in the student's residency application. If you worked with a particularly exemplary student please include this in your comments!
- A student evaluation from the preceptor is a required aspect of the clinical rotation and necessary in order for the student to receive a grade for the rotation/course.
A preceptor can complete an online evaluation by following the below instructions:

- On the New Innovations home page select the option to choose a person or rotation to evaluate.

- Choose the appropriate evaluation session. (Ex. A 3rd year student during the 16-17 academic year would be considered the Class of 2018.)

- Choose the student you wish to evaluate from the drop down menu.
- Select the rotation the student has completed which you are evaluating from the drop down menu.

- Select the location of the rotation from the drop down menu.
- Select Evaluate.

![Evaluation Screen]

- You will be brought to the evaluation. A photo of the student will be in the left hand corner. Please complete the evaluation noting the letter grades that are associated with the number scale.

![Evaluation Form]
Please include your comments!

At the bottom of the page please select the box confirming your digital signature for the document. You may select to Submit your evaluation at that time.